

Gloucester Canoe Club Risk Assessment – Boathouse Site

Risk assessment	
Activity/Task Assessed:	Activities at Gloucester Boathouse Site – to be read in conjunction with appropriate RAs for water based activities
Location and date (if appropriate):	Gloucester Boathouse, David Hook Way, Gloucester GL2 5LL
Assessment Date:	20 February 2024
Assessed by:	Paul Gibson
Date Written:	21 February 2024
Assessment Review date:	January 2024

NOTES

1) This risk assessment must be read in conjunction with the Gloucester Canoe Club Safeguarding Policy and with the British Canoeing Awarding Body Environmental Definitions and Deployment Guidance for Instructors, Coaches and Leaders – the most up to date version is available at <https://britishcanoeingawarding.org.uk/environmental-definitions-and-technical-advice/>

2) Definitions

Hazard: Something that has the potential to cause harm

Severity: The degree of harm which the uncontrolled hazard has the potential to cause

Likelihood: The probability that the hazard potential will be realised, taking into account any risk control measures in place

Risk: Risk expresses the likelihood that the harm from a particular hazard is realised, taking into account Severity.

RISK ASSESSMENT RECORD SHEET:

Possible Hazards	Severity (without control measures)	Likelihood (with control measures)	Risk Level	Action Required	Action Completed (date and signature)
Collision with moving vehicles in car park	Medium	Unlikely	Low	Ensure new members are aware that vehicle movements occur	Add to new member inductions
Collisions with objects	Low	Unlikely	Very Low	Ensure new members are aware of possible overhanging boats at head height and need for lighting in containers (head torch). Advise new members to avoid rowing boats when being moved on land	Add to new member inductions
Uneven ground and obstacles on ground	Low	Unlikely	Very Low	Ensure new members are aware of the uneven ground and the need to ensure pathways are clear	Add to new member inductions
Wet grass, mud, wet flooring and wet wooden edge to landing stage	Low	Unlikely	Very Low	Ensure new members are aware of possible wet areas	Add to new member inductions
Collisions with towpath users	Low	Unlikely	Very Low	Ensure new members are aware that the towpath is used by members of the public, and they can be cycling, running or walking. Advise new members to carry K2s by the handles parallel to the towpath when crossing towpath	Add to new member inductions

Lifting boats, furniture or gym equipment	Low	Unlikely	Very Low	All members to be reminded of good lifting and manual handling techniques annually	Add to annual reminder
Kitchen area	Low	Unlikely	Very Low	All members to be reminded of the need for food hygiene, the presence of sharp knives, hot surfaces and the risk of scalds annually	Add to annual reminder
Medical emergencies	Low	Unlikely	Very Low	All members to be reminded of the presence of the AED and First Aid kits on site. GCC Site Officer to check First Kits on regular basis. Ensure procedure for summoning emergency services is prominently displayed with details of location. Ensure barriers are manned to allow access of emergency services.	Add to annual reminder DW to action DW to action Add to annual reminders

Risk Assessment - "Aide Memoir"	
Hazard Severity	Examples of Type of Injury
Low	Scratch, bruise, minor cut, minor burns. Normal work possible after first aid treatment.
Medium	Burns, severe cuts, minor fractures (fingers & toes), strains, sprains, temporarily disabling back injuries. Accident results in loss of time less than 3-day injury.
High	Permanent disability, amputations (e.g. loss of finger), other fractures, over 3-day injury, multiple injuries, fatalities.
Description of Likelihood	Example
Unlikely	Harm will seldom occur. So Unlikely, probability close to zero, e.g. the chance of being struck by lightning in UK.
Possible	Harm will occur frequently.
Likely	Harm is certain or near certain to occur. Occurs repeatedly, to be expected. If conditions continue an accident or incident is almost certain to occur.

Express the level of risk associated with identified hazards by multiplying the **hazard severity** by the **likelihood** of the hazard occurring. Consult the risk matrix, to express the risk level:

Risk Level

Likelihood <input type="checkbox"/> Hazard Severity <input type="checkbox"/>	Unlikely	Possible	Likely
Low	Very Low	Low	Medium
Medium	Low	Medium	High
High	Medium	High	Very High

Risk-based Control Plan

Risk Level	Action
Very Low	No action is required, though assessment must be recorded.
Low	No additional controls are required. Consideration may be given to improvements. Monitoring is required to ensure that the controls are maintained.
Medium	Efforts should be made to reduce the risk, but the implications of mitigation should be carefully evaluated. Risk reduction measures should be implemented within a defined time period. Where moderate risk is associated with extremely harmful consequences, further assessment may be necessary to establish more precisely the likelihood of harm as a basis for determining the need for improved control measures.
High	Activity should not be started until the risk has been reduced. Restrictions may have to be imposed to reduce the risk.
Very High	Activity should not be started until the risk has been reduced. If it is not possible to reduce risk even with severe restrictions, the activity should not be started.

